



Event Producer Policy 2020

GENERAL EVENT STANDARDS

NZCU Member Competition Event Producers who host competitions must meet the following minimum safety standards in order for their competitions to be NZCU sanctioned.

The NZCU Board or a suitably appointed external party will oversee all reported sanctioning noncompliance violations. All NZCU Event Producer Member Events will be promoted through the NZCU website and social media.

- NZCU membership rules, guidelines and policies must be followed.
- All IASF Safety Rules, NZCU Age Grid & Levels and safety violations will be enforced. Events are to use the most up to date IASF Rules.
- The Child Protection Policy must be followed, and Police vetting is required for all staff working/volunteering at events while children are present.
- Must not fall within two weeks of another NZCU event (unless prior approval from the NZCU is obtained).
- Early bird rates for NZCU member club teams to be no more than \$65 per athlete for 1-Day and \$120 per athlete for 2-Day events.
- School team NZCU Member rates to be no more than \$30 per athlete.
- Team competition will not start earlier than 7:00 am and run no later than 11:00 pm.
- Have a documented emergency evacuation plan and educate all ushers/volunteers.
- House rules need to be announced regularly and notify spectators where the fire exits are, location of assembly point, and location of First Aid station.
- Music Table – CD and AUX cable capabilities or music has been sent in prior to the event and should be to an acceptable noise level as defined by Worksafe.govt.nz; equivalent to 85 decibels averaged over 8 hours, or a peak noise level over 140 decibels.
- An event official in the backstage area to check athletes for jewelry and fingernails and verify team numbers and coaches qualifications.
- Event Producer must enforce the rule that teams are accompanied by a qualified coach to the level they are competing in the warm up and competition areas and make this clear in event packs.
- Time management and scheduling is the responsibility of the Event Producer.





WARM UP AREA

- Designated warm up area – warm up area should not be visible to spectators, needs to be separate from both competition and first aid areas.
- Warm up floor area with music, min 12.8 x 16.4m (9 mat strips) dead floor. Each mat strip should be min of 1.8m wide x min 12.8m long x min 3.5cm thick and held together by Velcro strips.
- Sprung tumble strip, min 3.6 x 12.8 x 3.5cm thick (2 mat strips).
- Recommended stunt warm up area, min 2 mat strips wide.
- An unobstructed ceiling height of 6 meters over the warm up area.
- Backstage time between when a team finishes warm ups and is on the competition floor should be no sooner than 8 minutes and no longer than 30 minutes. If competition is stalled, warm-up times should reflect schedule change to ensure teams have time between performances.
- No athlete is to spot or assist another athlete during warm up, Qualified Coaches only.
- Warm up area needs adequate lighting.
- Any minimum standards that are not met in the Warm Up Area must be disclosed to all competitors no later than one week prior to Early bird Registration opening.

COMPETITION FLOOR

- Sprung floor area min 12.8 x 16.4m (9 mat strips). Competition area must use the full 9 mats – must be fully sprung to the edge and the border must not impose on the competition area.
- Each mat strip should be min 1.8m wide x min 12.8m long x min 3.5cm thick and held together by Velcro strips.
- Floor should have a clearly marked gradual step down from raised floor area or a min 0.6m clearly marked border to any drop off.
- An unobstructed ceiling height of 6m over the performance floor.
- If the performance floor is on a built stage, the stage must have a minimum 1.2m of additional supporting surface beyond the performance floor and border and no more than 1m fall from stage.
- Athletes to be seated no closer than 1.2m from the side of the competition floor.
- Competition Floor needs adequate lighting.
- Any minimum standards that are not met in the Performance Area must be disclosed to all competitors no later than at the point of registration.





JUDGING AND SCORING

- Judges table must be elevated and minimum of 6m back from the competition floor. Must be fully clear and free of athletes and spectators in front of the table and minimum of 1m clear around the sides and back of the table (only competing coaches are allowed in front of the judges table and must be back away from the front of the competition floor).
- The Judges table must be set up by the Event Producer with all required equipment and supplies.
- Approved NZCU scoring must be used. If an Event Producer opts to use a different scoring system for specialties, these specialty entries will not qualify for Nationals.
- Systems being used for all divisions must be clearly stated in the event pack at the time of release and the Event Producer needs to ensure all selected judges are trained on all systems at least 4 weeks prior to the event.
- Tabulators must attend a training prior to the event and are the responsibility of the Event Producer. There must be a minimum of 2 Tabulators available at each event.
- Difficulty ranges, deduction and legalities are to be available to coaches from the Judges table 30 minutes following the end of a division. Any disagreements with score sheets must be taken up with the Head Judge and may result in a full safety judge review. All scores are final 15 minutes prior to the start of prize giving.

FIRST AID AREA

- Designated First Aid station is to be away from the warm up area, competition area, noise and lighting effects.
- Fully qualified and equipped Paramedic must be used and at station at all times or if away must remain in radio contact with personnel at the First Aid Station.
- Event Producer to notify first aid staff of the expected number of athletes and spectators.
- Event Producer to notify local ambulance service of the event and access area for quick and easy response.
- Emergency Action Plan to be clearly posted in the first aid area.

The above guidelines are minimum safety requirements for events to obtain NZCU sanctioning.





SPECIALTY QUALIFIERS

- To qualify to compete in a specialty at Nationals, an athlete will need to place 1-3 in their division. AND achieve 60% or higher on the score sheet.
- NZCU Specialty Scoring System is to be used in order for athletes to qualify.
- Athletes can only compete at Nationals at the level for which they qualified. If they wish to compete at a different level they must attend a NZCU Member Event and re-qualify at the differing level.
- Athletes will only be able to qualify at NZCU Member events. Should an international athlete wish to compete at Nationals in a specialty AND their team is also attending the NZCU Board will be able to grant them a qualifier on a case by case basis.

